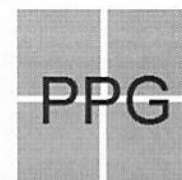


MINUTES OF THE PATIENT PARTICIPATION GROUP MEETING

Datchet Health Centre
12 March 2014



Michael Shefras - Chair	MSh	Present
Jayne Crampton (Honorary Secretary)	JC	Apologies
Ernie Addicott	EA	Present
Martin Chan (Partner)	MC	Present
Pam Curry	PC	Present
Suresh Gogna	SG	Present
Karen Holmes (Practice Manager)	KH	Present
Bill Joy	BJ	Present
Anita Kapur	AK	Present
Rowena Mignot	RM	Present
Sandeep Sharma	SS	Not Present
Mark Smithers	MSm	Apologies
Vivien Walton	VW	Present

1. Karen Holmes

As this was her last meeting before leaving the Practice, she brought some cakes. Members unanimously thanked her for all the work she had contributed to the PPG since its inception

2. Minutes of last meeting

The minutes of the meeting held on 22 January 2014 were approved.

3. Notice Board

All preparations are complete and installation of the board is expected shortly

4. Survey and Action Plan

The Working Group presented its report of findings at the meeting of 27 February 2014 (delayed because of flooding). They commented (a) the Practice has over 10,000 registered patients; (b) about 1000 can be contacted by email; (c) about 270 of the survey forms sent by email were returned but this is only 2.7% of all patients and (d), while care must be taken to avoid being driven by a vocal minority, it was felt that the responses represented the needs of the most frequent users of the services.

The draft action plan was discussed in detail and, after agreement, it was passed to the Partners for consideration. A summary of the finally agreed action plan will appear in the PPG Newsletter for March 2014.

6. Health Education Evening

It was agreed that these events would, in future, be held in June instead of April to take advantage of the lighter and warmer evenings and to avoid a clash between the later stages of planning and work by the Practice for the end of the financial year.

It was further agreed that the topic of the meeting would be the new NHS and its impact upon patients. PC emphasised the importance of care in the community and the Joint Health & Wellbeing Strategy.

MSh undertook to discuss possible speakers with the Practice and check on the availability of Wraysbury Village Hall.

7. PPG Network Meetings

KH attends as a member of the WAM CCG. She advised that the principle item at the last meeting was the decision to discontinue the Physiotherapy service at King Edward VII hospital. Treatment will be provided at DHC two days each week from June. PC, who attended despite the floods, emphasised the need for the PPG to be represented at each meeting.. Floods prevented MSh and JC attending.

8. New Practice Manager

KH informed members that Mr John Paulson would take up this post on 14 April.

9. Date of next meetings

Wednesday 30 April 2014 at 13:00 in the DHC meeting room.

BJ 12/07/14