



## Patient Participation Group, Datchet Health Centre

**MINUTES OF THE  
PATIENT PARTICIPATION GROUP MEETING  
HELD ON THURSDAY AT 13:30PM - 18 JANUARY, 2018  
HELD AT DATCHET HEALTH CENTRE**

**Chair: Michael Shefras**

### Present and Apologies

Michael Shefras MBE - Chair	MS	Present
Patricia James – Honorary Secretary	PJ	Present
Pamela Curry		Not Present
Romola Ganguli		Apologies
Suresh Gogna		Apologies
Helen Jenkins	HJ	Present
Anita Kapur		Apologies
Elisabeth Hattersley	EH	Present
Margaret Holmes Pickering	MHP	Present
Rowena Mignot	RM	Present
David Simpson	DS	Present
Vivien Walton	VW	Present

Maryrose Simpson		Apologies
Dr Watts	Dr MW	Present to 1420
Rebecca Macklin	RMr	Present
Rim Kennou	RK	Present

Item	Subject	Action
1.	<b>WELCOME AND APOLOGIES</b>	
1.1	<b>MS</b> welcomed Dr Watts advising that the agenda had been devised so that Dr Watts could be present for Agenda Items 2 and 2a before he commenced his surgery.	
2.	<b>ACTION PLAN FROM 2017 SURVEY - PPG MEMBER COMMENTS</b>	
2.1	The survey can be seen as a qualified success with between 380-400 responses. This is approximately 10% of those who had been sent the survey. It must be assumed that the comments made and answers given give a working perspective to work up the actions plan.	
2.2	Recommendations in the working schedule previously circulated were accepted as a way forward to deliver an Action Plan for improvements during 2018.	
2.3	A specific issue of the PPG Newsletter dated February, 2018 will advise DHC patients.	<b>Survey NL supplement</b>
2.4	Members agreed that the patient survey should be repeated again this year it is the patients chance to offer their comments.	
2a	<b>DHC GP PARTNER FEEDBACK</b>	
2.5	<b>Dr Watts</b> advised PPG the current status of DHC medical establishment. There was the continuing challenge of finding qualified GP's and Nurses.	
2.6	An Advanced Nurse Practitioner able to prescribe would be joining the practice on 14th February, 2018.	
2.7	There is a changing face of delivering medical assistance. Nursing, Health Auxiliaries and Paramedic taking some pressure away from the GP appointments.	
3.	<b>PRACTICE MANAGER REPORT</b>	
3.1	<b>RK</b> advised that she had no specific items to report. She and RMr will contribute as the meeting progresses.	
3.2	The Patient Comment box which covered Friends and Family report and Patients required attention this would be rectified.	<b>RK to follow up</b>
4.	<b>EDUCATIONAL HEALTH EVENINGS</b>	
4.1	<b>Theme</b> – After discussion the suggestions was made that 'Ageing Positively' could be considered as the subject.	<b>MS would discuss with Dr MW</b>
4.2	<b>Date</b> - w/c11th June, 2018 at Wraysbury Village Hall	<b>MS will speak to caretaker re dates.</b>

4.3	<b>PJ</b> will be lead person working with RMr and advising MS					
5.	<b>IN HOUSE FALLS EVENING</b>					
5.1	<b>MS</b> advised that the last meeting had agreed that we should work up the Falls event. He was looking for one of the PPG members to assume responsibility for organising this.	<b>MS to discuss with Margret Pickering</b>				
5.2	<b>MP</b> having ascertained what was involved volunteered to oversee this. MS thanked her and advised that he would talk it through with her outside the meeting. He would make contact with RBWM to ascertain a suitable date in February.	<b>MS to talk with Dr Watts.</b>				
	<table border="1"> <tr> <td>1.</td> <td>It was confirmed that it would take place in the DHC meeting room set up theatre style occupancy circa 25</td> </tr> <tr> <td>2.</td> <td>Co-operation from the medical staff to advise vulnerable patients that it is to take place</td> </tr> </table>	1.	It was confirmed that it would take place in the DHC meeting room set up theatre style occupancy circa 25	2.	Co-operation from the medical staff to advise vulnerable patients that it is to take place	<b>MS to contact RBWM</b>
1.	It was confirmed that it would take place in the DHC meeting room set up theatre style occupancy circa 25					
2.	Co-operation from the medical staff to advise vulnerable patients that it is to take place					
		<b>MS to talk with MP</b>				
6.	<b>SUSTAINABLE PPG INTO THE FUTURE</b>					
6.1	Considered at the last meeting. MS had not been able to progress it. He was now asking for a small group to meet with him to take this forward. Patrica, Rowena, Margaret, David and Michael will meet	<b>MS to ascertain availability of meeting room and coordinate with partners.</b>				
7.	<b>REPORT ON WPNG MEETING HELD ON 8 DECEMBER, 2018</b>					
7.1	<b>MS</b> advised that RG had attended the meeting representing DHC. It had been a good meeting with informative presentations. A full report had been circulated to all DHC PPG shortly after the meeting. The next meeting is scheduled for 15 February,					
8.	<b>MARCH NEWSLETTER SUBJECTS</b>					
8.1	Requesting subjects for the March newsletter It was agreed that a supplementary Newsletter specifically covering the results of the survey be published early February.					
8.2	The interview for March newsletter would be Rebecca Macklin who has been at the practice for 15 years in April.					
9.	<b>OTHER ITEMS FROM PPG COMMITTEE MEMBERS</b>					
9.1	PPG members were still not happy with the background music. Perhaps Classis FM would be more comforting.	<b>Rim to consider</b>				
9.2	Suggested that the TV needs adjusting so patients can read the adverts and take down numbers if needed.	<b>Rim to consider</b>				
9.3	'Pharmacy to U' have been sending literature to patients. It is suggested that this should be ignored. We need to support local Datchet and Wraysbury chemist.					
9.4	Rebecca thanked Rowena and Suresh for helping at the Macmillan					

	coffee morning where £191:00 was raised.	
10.	Date of next meeting <b>Thursday 8th March 1:30pm at DHC.</b>	

**MEETING CONCLUDED 1515**

MS/PJ – 21 January, 2018/22 Jan:

DRAFT