

**MINUTES OF THE MEETING OF THE TRUSTEES OF THE FRIENDS OF  
DATCHET HEALTH CENTRE**

**Friday 14<sup>th</sup> January 2011**

**The Union Inn, Old Windsor**

**Chair: Dr. Adrian Dalton**

**1. Present**

Dr. Adrian Dalton, Dr. Mick Watts, Rev. Chris Mattock, Karen Holmes.

Apologies: Aimi Bullock

**2. Minutes of the last Meeting**

The Minutes of the last meeting were agreed as an accurate record of events.

**3. Matters Arising**

Karen will double check any outstanding costs regarding the Health Education Evening held in April 2010 with Aimi. Karen has e-mailed the Charities Commission to add Chris as a Trustee on the Charities Commission website.

**4. Accounts**

Accounts could not be discussed as they were not available for the meeting. Karen will ask Aimi to e-mail the accounts prior to each meeting as a matter of course and to circulate a copy of the latest accounts at the earliest opportunity after this meeting.

**5. Fundraising**

Mick, Dr. Corinne Shepherd and a team ran the Windsor Half Marathon in September. Final details of the total amount raised will be confirmed. Mick has already had some expressions of interest around running the Windsor Half Marathon this year.

Karen, Jackie and Colette and a small team of others cycled the Palace to Palace bike ride on the same day. Adrian thanked Karen for manning a stall at the Datchet Fete in July. Members of the PPG have agreed to man a stall at this year's fete.

The monthly walking group organised by Adrian and Helen raised £540 last year. So far this year over 20 people have signed up as members. Adrian proposed a vote of thanks to Helen for her work in organising the group. Mick suggested that Karen should write to Helen to thank her for her hard work on behalf of the charity.

Mick has received a donation of £300 to the charity from a friend of his. Karen will write a letter of thanks on behalf of the Trustees.

Adrian applied for financial support for the charity to the Village Fete Committee but his request was declined.

A new door-to-door publication is being distributed around Datchet. Mick suggested that the Trustees should provide some editorial about the charity and its work. He will provide Karen with further details.

Karen was asked to provide a list of clinical equipment that has been purchased for the new consulting rooms, together with prices for the next meeting. She was also asked to check the noticeboards regarding what information is provided at the practice for patients about the charity and its work.

## **6. Donations**

Mick suggested that the Trustees should look towards supporting local people who would benefit from the charity's support.

Karen will look at doing another bike ride this year and will talk to Liz about the practicalities of organising a dragon boating event.

## **7. Date of Next Meeting**

The proposed date for the next meeting was Friday 29<sup>th</sup> April at 1pm at The Union Inn. However, after the meeting it was ascertained that this date is, in fact, a Bank Holiday. The date was rearranged for Friday 8<sup>th</sup> April at 1pm at the same venue.