

## MINUTES OF THE PATIENT PARTICIPATION GROUP MEETING

22 JULY 2010

Datchet Health Centre

### 1. Present

Sheila Ferguson (Chair + minute taker), Vivien Walton, Anthea Christie, Pam Curry, Karen Holmes, Adrian Dalton, Kate Grinstead

#### 1a. Apologies

Suresh Gogna, Bill Joy and Tony Griffiths

### 2. Minutes of last meeting

It was agreed that the minutes of the last meeting were an accurate record

### 3. Matter arising

#### a) Building works

Building work hoping now to be finished end October

#### b) Wraysbury patients questionnaire

Karen has shown her version of the Wraysbury surgery questionnaire to the partners who gave their approval. The PCT have asked for DHC to send a letter with the questionnaire. It was felt the letter should come from the PCT who initiated the questionnaire rather than the DHC. Karen to pass that back to the PCT

#### c) Patient booklet

Adrian has reviewed the new patient booklet. Karen has made the necessary alterations and will send a copy to the 4 subcommittee members. It was agreed the sub committee had done a good job revamping and reducing the booklet from 8 pages to 4 pages. If the partners are happy with the final version this will be used for the next print run. Hopefully the new booklet will be available from mid September for new patients with some copies left at reception for whoever would like them.

#### d) Datchet Fete

Karen and colleagues did well raising over £80 at the recent Datchet Fete. Apart from fundraising for the Friends of DHC she felt taking part in the fete raised the profile of the Surgery. PPG members promised to help next year

### 4. Government White Paper

There was a general discussion around the Government White Paper on the NHS reform which means with the phasing out of SHA's and PCT's GPs will be responsible for NHS funding and the commissioning of health services for their local population.

### 5. Ideas for next newsletter

Karen mentioned that the first GP trainee will start on 5<sup>th</sup> August. Dr Ferguson has written a piece about being a GP for the newsletter. Karen to send to Sheila. Reminder about the fundraising efforts at the end of September. Request for more members to join the PPG.

## **6. Any other business**

Pam enquired about the Summary Care Record system. Karen explained exemption forms were available at reception. This information is then coded on the patient records which means as and when the Dept of Health decide to uplift the records those will not be lifted.

Karen told the committee that the practice is working on a photo gallery of all DHC staff to go up on one of the waiting room notice boards.

The committee decided it would be useful to encourage more patients to join the PPG. If someone shows interest good idea to direct them to the NAPP website – [www.napp.org.uk](http://www.napp.org.uk) - as well as look at past minutes of PPG meetings and newsletters on our own website – [www.datchetdoctor.co.uk](http://www.datchetdoctor.co.uk)

## **7. Date of next meeting**

Our next meeting will be on Thursday 9<sup>th</sup> September at 1.45